

Construction Site Safety Manager

Job ID: CON-2019-002

Position Title: Construction Site Safety Manager

Company Name: United Alliance Services Corporation

Job Function: Construction / General Industry

Entry Level: Mid-Management

Locations: Massachusetts, Rhode Island, and Connecticut

Report Location: Direct report to clients' locations or from home office

Posted: February 11, 2019

Job-Types: Part-Time (minimum 16 hrs/week) ; Full-Time (minimum 40 hrs/week)

Job Duration: Indefinite

Minimum Experience: 5 - 7 Years

Required Local Travel: 50-75%

Compensation: Competitive base salary, bonus potential, healthcare benefits, 401K; UASC is an Equal Opportunity Employer

Contact Person: Marc Bianco, COO / EVP of Technical Operations

QUALIFICATIONS:

The Project Safety Manager shall be assigned to a specific construction contract and report to United Alliance Services EVP of Technical Services. He/she will provide support to the assigned contract and to the client's Project Manager in an effort to enforce project safety and health policies and procedures. The Construction Project Safety Manager will ensure that the client's safety standards are met as defined in the project specific health and safety plans, specifications and accepted standards of the industry.

POSITION REPORTS TO:

Director of Consulting Services; This position is customer-focused and will require flexible scheduling and/or delivery to meet customer needs.

GENERAL DUTIES AND RESPONSIBILITIES:

- Assist in the development of the project safety program.
- Establish and conduct jobsite orientation for every new employee for the project and administer and record their participation in the orientation program and issue identification to those employees completing the orientation program.
- Attend all initial meetings with the Project Staff and Subcontractor representatives to clearly define their role within the confines of the Project Safety Program.
- Conduct and document pre-planning safety meetings with each subcontractor safety representatives and/or foremen to establish safety procedures prior to subcontractor's activity on site.
- Establish and conduct regular (weekly) safety meetings with subcontractor representatives and issue minutes of meeting and interface with Project Staff and each Subcontractor Safety Representatives relating to safety regulations to ensure proper compliance.
- Ensure that Subcontractors are conducting the proper training requirements per the OSHA standards. If necessary, facilitate training for site personnel in compliance with Federal and State standards.

- Ensure and maintain a log of each subcontractor's toolbox safety meetings held with their employees.
- Review each Subcontractors Safety Program and ensure that it meets or exceeds the project Safety Program requirements.
- Ensure that each Subcontractor designates a Safety Representative that is properly trained in the OSHA standards and that person is considered by OSHA standards, competent for the Subcontractors scope of work and has the proper authority to correct safety issues and hazards relating to their safety compliance. Receive the names of their competent person(s) for their specific work in writing and file.
- Conduct regular (daily) jobsite and work area inspections. Conduct formal weekly jobsite inspections and complete the safety checklist, noting safety violations and corrective actions.
- Record, notify and prepare written report of any violations or unsafe practices to subcontractors for immediate correction actions.
- Stop at once any violation or unsafe practice.
- Assist Project Superintendent in establishing and implementing proper fire prevention, evacuation and fire control procedures.
- Investigate all incidents and generate proper reports.
- Establish and maintain all required job safety records.
- Conduct a monthly overview safety meeting.
- Assist the Claims Coordinator in the management of claims.
- Attend Project Staff Meetings to brief the staff on safety issues on the project and coming from the company and to keep informed of the progress of the job.

GENERAL QUALIFICATIONS:

- BS in Safety and Health or equivalent is preferred
- Minimum of at least three (3) years of safety experience or combination of education/multiple years' experience in building and civil construction, with a working knowledge of safety/environmental principles and techniques.
- Capable of identifying known/potential exposures and recommending corrective actions.
- Computer skills and familiarity with Microsoft Office suite programs.
- Strong management, leadership and interpersonal skills with the ability to communicate well both verbally and in writing.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

Performance of the required duties will require physical ability to climb permanent and temporary stairs, passenger use of construction personnel hoists, ability to climb ladders and negotiate work areas under construction. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus. Performing this job requires use of hands to finger, handle, or feel objects, tools or controls, sit, talk and hear, stand, climb, balance, stoop, kneel, crouch or crawl. Employee must occasionally lift and/or move up to 75 pounds. While performing the duties of this job, the employee will work on-site at the construction work site where the employee is exposed to moving mechanical parts; high precarious places; fumes or airborne particles; outside weather conditions and risk of electrical shock. The noise in these work environments is usually moderate to very loud.

All application materials are only accepted via email: resumes, cover letters, transcripts, certifications etc., must be attached to the email at the time of submission.